



NEEF MISSION STATEMENT FOR THE INNOVATIVE GRANT PROGRAM:

The purpose of the NEEF Innovative Grant Program is to financially support classroom teachers in bringing **creative and innovative** resources and activities to the students of North East ISD.

NEEF GRANT WINDOW:

- Grant window will **open on January 10, 2022 and close on March 25, 2022**
- NEEF will accept two applications per campus, one per magnet program and multiple district-wide applications
- NEEF will review applications over the summer and award in the fall of 2022

GRANT CRITERIA - PROJECTS SHOULD:

- Align with NEEF Innovative Grant Mission Statement
- Support innovative learning opportunities
- Inspire students and incorporate the 4 Cs
 - Critical thinking
 - Communication
 - Collaboration
 - Creativity

EXTRA CONSIDERATION WILL BE GIVEN TO PROJECTS THAT:

- Benefit the student or campus beyond one year
- Impact larger groups of students
- Self-sustainable or continued funding through other sources

EXPECTATIONS:

- All materials and supplies funded through this program are the property of the school at which the teacher or team is assigned during the grant period.
- Unless tied to an innovative initiative, the grant should not fund standard materials, supplies, or equipment (furniture, computers, etc.) that are the responsibility of the school or district.
- Awarded applicants should make every effort to order, receive and use their project within the semester they are awarded. All items must be received and in use prior to **April 1**.
- If awarded, submit a NEEF grant survey in the fall you receive the grant and the following spring.

NOT RECOMMENDED FOR APPROVAL:

- Chromebooks, iPads or technology used for traditional purposes to increase the overall number of devices
- Stipends or salaries
- Food, candy or drinks
- Maintenance, updates or replacement of classroom furniture, instruments and other resources typically funded by the District
- Standard printers
- Packaged curriculum
- Test prep materials
- Most consumables
- Subscriptions or products that require annual license

STEPS TO SUBMIT:

1. Please check with your principal to ensure that you are one of the two applications representing your campus. Principals will approve campus grants. Magnet programs may submit one application that must be approved by the magnet Director. All grants will be reviewed to comply with NEISD policy and curriculum by District leadership. Approved grants will be forwarded to the NEEF Grants committee to evaluate for funding.
2. Go to: <https://northeastfoundation.org/grants/> Click on **Apply Online**. You will be prompted to enter your NEISD credentials to begin the online NEEF grant application. Applications will auto-save if you need to leave the portal and come back to it at a later time.
3. The budget form should be completed using District vendors from the Procurement department if the item is currently a product on bid. *If the item is not provided by a vendor that is on bid, the vendor must go through Procurement's process before items can be purchased. To view the list of approved vendors, click [HERE](#).*
4. Please ensure the email you enter for your principal or Director is accurate. When you submit, your supervisor will receive an email notification and link to electronically sign your grant application. Once signed and submitted, the application is final and NEEF will receive the official grant request.