



NEEF MISSION STATEMENT FOR THE INNOVATIVE GRANT PROGRAM:

The purpose of the NEEF Innovative Grant Program is to financially support classroom teachers in bringing **creative and innovative** resources and activities to the students of North East ISD.

NEEF GRANT WINDOW:

- Grant window will **open on January 11, 2021 and close on March 26, 2021**
- NEEF will accept two applications per campus, one per magnet program and multiple district-wide applications
- NEEF will review applications over the summer and award in the fall of 2021

GRANT CRITERIA - PROJECTS SHOULD:

- Align with NEEF Innovative Grant Mission Statement
- Support innovative learning opportunities
- Inspire students and incorporate the 4 Cs
 - Critical thinking
 - Communication
 - Collaboration
 - Creativity

EXTRA CONSIDERATION WILL BE GIVEN TO PROJECTS THAT:

- Benefit the student or campus beyond one year
- Impact larger groups of students
- Self-sustainable or continued funding through other sources

EXPECTATIONS:

- All materials and supplies funded through this program are the property of the school at which the teacher or team is assigned during the grant period.
- Unless tied to an innovative initiative, the grant should not fund standard materials, supplies, or equipment (furniture, computers, etc.) that are the responsibility of the school or district.

NOT RECOMMENDED FOR APPROVAL:

- Chromebooks, iPads or technology used for traditional purposes to increase the overall number of devices
- Stipends or salaries
- Food, candy or drinks
- Maintenance, updates or replacement of classroom furniture, instruments and other resources typically funded by the District
- Standard printers
- Packaged curriculum
- Test prep materials
- Most consumables
- Subscriptions or products that require annual license

STEPS TO SUBMIT:

1. Please check with your Principal to ensure that you are one of the two applications representing your campus. Campus projects must be approved by the Principal. District-wide projects must be approved by Rudy Jimenez or Anthony Jarrett.
2. Fill out the online NEEF grant application and proposed budget form.
3. The budget form should be completed using district vendors from the Procurement department if the item is currently a product on bid. *If the item is not provided by a vendor that is on bid, the vendor must go through Procurement's process before items can be purchased.*
4. Please ensure the email you enter for your Principal, Rudy Jimenez and Anthony Jarrett is accurate. When you submit, the supervisor approving your application will automatically receive a notification email and NEEF will receive the official grant request.
5. Immediately after you submit, click the button to "Download the PDF version."
6. Send the PDF version through email to your Principal for signature (or Rudy Jimenez and Anthony Jarrett, if District-level.)
7. Return the PDF copy with their signature by email to Foundation@neisd.net. This copy **must be received by March 26** for your application to be officially complete.